

**MINUTES**  
**August 12, 2025**

**1. Call to Order**

*The meeting was called to order at 6:04pm.*

**2. Roll Call of Members**

Kyler Kuehn, Ph.D  
Shaynna Pitman  
Sandra Worcester  
Andy Vaughan  
Ben Dymond  
Todd Wood  
James Bauerle

Kyler Kuehn, Ph.D.	Present
Shaynna Pitman	absent
Sandra Worcester	Present
Andy Vaughan	Present
Ben Dymond	Present
Todd Wood	Present
James Bauerle	Present

**3. Approval of Board Minutes**

The Board will review regular and executive session minutes from July 2025. Discussion, and possible action

*Andy Vaughan motioned to approve the July 2025 meeting minutes. James Bauerle seconded the motion.*

Kyler Kuehn, Ph.D.	Aye
Shaynna Pitman	n/a
Sandra Worcester	Aye
Andy Vaughan	Aye

Ben Dymond	Aye
Todd Wood	Aye
James Bauerle	Aye

*The motion passed.*

#### **4. Celebrations**

MSF staff will share general celebrations. Presentation and discussion

*Bethany Boness presented site director reports from each campus.*

*Also, Jennifer Haremza, Upper El teacher, was accepted to the PMAI Fellowship:*

<https://montessori-action.org/fellowship>

#### **5. Budget and Financials**

A representative from ADI will share financials and other budget updates. This includes potential adoption of the FY26 Proposed Budget Presentation, discussion, and possible action

*Hannah Moody, representative from ADI, shared financial updates from June and FY 2025.*

#### **6. Board Advisory Committees and Norms**

The Board will outline dates and review open meeting requirements for advisory committees Presentation, discussion, and possible action

*Bethany Boness and Whitney Owens led discussion about advisory committee meeting process and update on receiving additional legal counsel from our attorneys.*

*Kyler Kuehn, Board President, presented the purpose, reports due, termination, and support required for the Middle School Advisory Committee consisting of Andy Vaughan as chair, Kyler Kuehn, Sandra Worchester, Carly Trotter, and other administration staff as needed.*

*Ben Dymond motioned to approve the Middle School Advisory Committee as presented.*

*Andy Vaughan seconded the motion*

Kyler Kuehn, Ph.D.	Aye
Shaynna Pitman	n/a
Sandra Worchester	Aye
Andy Vaughan	Aye
Ben Dymond	Aye
Todd Wood	Aye
James Bauerle	Aye

*The motion passed.*

#### **7. Policy Review and Updates**

Bethany Boness will present on policy updates including the following:

Presentation, discussion, and possible action.

ACA	SEXUAL HARASSMENT
ACAA	TITLE IX SEXUAL HARASSMENT
BDF	ADVISORY COMMITTEES
IHA	BASIC INSTRUCTIONAL PROGRAM
IJNDB	USE OF TECHNOLOGY RESOURCES IN INSTRUCTION
JII	STUDENT CONCERNS, COMPLAINTS, AND GREIVANCES
JLF	REPORTING CHILD ABUSE / CHILD PROTECTION
JLIF	SEX OFFENDER NOTIFICATION
JR	STUDENT RECORDS
BE	SCHOOL GOVERNING BODY MEETINGS
GCCD	PROFESSIONAL / SUPPORT STAFF MILITARY / LEGAL LEAVE
AC	NONDISCRIMINATION / EQUAL OPPORTUNITY
BEDA	NOTIFICATION OF GOVERNING BODY MEETINGS
BEDB	AGENDA
BEDF	VOTING METHOD
BEDG	MINUTES
CM	SCHOOL ANNUAL REPORT
DID	INVENTORIES
DJ	PURCHASING - Purchasing Ethics Policy
DJE	BIDDING / PURCHASING PROCEDURES
DJG	VENDOR / CONTRACTOR RELATIONS

*Bethany Boness presented the policy updates.*

*James Bauerle motioned to amend policy BE and update the regular board meeting date to the first Tuesday of each month. Kyler Kuehn seconded the motion.*

Kyler Kuehn, Ph.D.	Aye
Shaynna Pitman	n/a
Sandra Worcester	Aye
Andy Vaughan	Aye
Ben Dymond	Aye
Todd Wood	Aye
James Bauerle	Aye

*The motion passed.*

*Kyler Kuehn motioned to approve the changes to policies ACA through DJG as presented. Andy Vaughan seconded the motion.*

Kyler Kuehn, Ph.D.	Aye
Shaynna Pitman	n/a
Sandra Worcester	Aye
Andy Vaughan	Aye
Ben Dymond	Aye
Todd Wood	Aye
James Bauerle	Aye

*The motion passed.*

#### **8. Enrollment Update**

Bethany Boness will present on current enrollment numbers  
Presentation and discussion

*Bethany Boness presented the current enrollment numbers and the board discussed.*

#### **9. Public Comment (3 mins per/person, total of 30 mins time allotment)**

*No public comments.*

#### **10. Date and Time of Next Board Meeting**

Discussion and possible action to set the date and time of the next board meeting.  
*The next meeting will be held on September 2, 2025 at 6:00 p.m.*

#### **11. Adjournment**

*The meeting was adjourned at 7:05pm.*