

Flagstaff Montessori

Regular Governing Board Meeting

Address: 850 N Locust St. Flagstaff, Arizona 86001

Date: May 13, 2025 at 6:00 pm

Location: B3 Classroom

Google Meet joining info:

Video call link: <https://meet.google.com/rux-vkxg-acd> Board Meeting

Or dial: (US) +1 414-439-0590 PIN: 317 892 156#

Pursuant to Arizona Revised Statutes (A.R.S. 38-431.02) notice is hereby given to the members of the State Board for Charter Schools Governing Board, the Arizona State Board of Education, and the General Public, that the Governing Board of Flagstaff Montessori will hold a regular meeting open to the public as stated below at Flagstaff Montessori Switzer Campus at 850 N Locust St. Flagstaff, Arizona 86001. The Governing Board reserves the right to change the order of any items on the agenda, with the exception of any public hearing. One or more members of the Governing Board may participate in the meeting by telephonic communications. If noted on the agenda below, the Board may go into Executive Session, which will not be open to the public. However, all Board decisions will be made in an open public meeting. Persons with a disability may request reasonable accommodations by contacting the school at (928) 226-1212. Requests should be made as early as possible to allow time to arrange the accommodation.

Dated and posted: Monday, May 12, 2025 at 4:00pm

Public Comment: The Governing Board values input from teachers, parents, and students at its meetings. Agenda Item: "Public Comment" provides an opportunity for the Board to receive information or inquiries regarding items not on the agenda. The Arizona Open Meeting law permits the public to ask questions about non-agenda items, but the Board may not discuss or take action on an item not on the posted agenda. "Public Comment" regularly occurs at the end of each regular Board meeting. In order to address the Board during the Public Comment, community members should complete a Public Comment form and give it to the Secretary of the Board prior to the start of the meeting.

Public Comment on Agenda Items: Input from members of the public on an issue under discussion will be considered at the conclusion of the Board's deliberation of each agenda item and before a vote is taken on that item. Visitors who wish to address the Board on an item that is on the agenda should complete a Public Comment form and give the form to the Secretary to the Board before the vote on that item so that the Board knows you wish to express an opinion on that agenda item.

Meeting Etiquette: Comments are limited to 3 minutes per item and 3 agenda items per meeting, including Public Comment. If you are with a group, please designate a spokesperson. Please turn off cell phones during the Board Meeting. Courteous behavior is expected, and inappropriate behavior with regard to the Board, Flagstaff Montessori staff, or other meeting attendees is subject to forfeiture of allotted time to speak.

MINUTES

1. Call to Order: *The meeting was called to order at 6:11 pm.*

2. Roll Call of Members

Kyler Kuehn, Ph.D
Shaynna Pitman
Sandra Worcester
Andy Vaughan
Ben Dymond
Todd Wood
James Bauerle

Kyler Kuehn, Ph.D.	Present
Shaynna Pitman	Present
Sandra Worcester	Present
Andy Vaughan	Present
Ben Dymond	Present
Todd Wood	Present
James Bauerle	Present

3. Approval of Previous Board Meeting Minutes

The board will review the April Regular Session and Executive Session board meeting minutes prepared by Sandra Worcester, Secretary of the board.

Andy Vaughn motioned to approve the April Regular Session Minutes.

Shaynna Pitman seconded the motion.

Kyler Kuehn, Ph.D.	Aye
Shaynna Pitman	Aye
Sandra Worcester	Aye
Andy Vaughan	Aye
Ben Dymond	Aye

Todd Wood	Aye
James Bauerle	Aye

The motion passed.

4. General Celebrations

Whitney Owens and other MSF staff will present celebrations and other general updates.
No action needed.

Whitney Owens presented celebrations and other general updates.

- *Several Mother's Day Celebrations took place on the different campuses.*
- *Sunnyside and Westside participated in their annual cultural "Trip to Australia," culminating with their Australian continent study.*
- *Switzer Campus students participated in a Wellness Walk, 6th graders attended Camp Colton, and Upper Elementary Guides observed colleagues in the Upper Elementary program at Mesa Public Schools.*
- *Middle Schoolers accompanied Kindergarten students to the Switzer campus to attend a play, and attended Camp Way in Prescott.*
- *All staff were grateful for the outpouring of support during Teacher Appreciation Week.*

5. Executive Session-Discussion of acquisition of Primary Program The board may vote to discuss these matters in executive session under A.R.S. See ARS Sec. 38-431.03(A)(3) to discuss or consult for legal advice with the attorney or attorneys of the public body. Ashley Spear, one of the school attorneys, will be joining the session.

The board voted to discuss the acquisition of the Primary Program in executive session under A.R.S. See ARS Sec. 38-431.03(A)(3) to discuss or consult for legal advice with the attorney or attorneys of the public body. Ashley Spear, one of the school attorneys, joined the session.

Kyler Kuehn motioned to enter into executive session.

Andy Vaughan seconded the motion.

Kyler Kuehn, Ph.D.	Aye
Shaynna Pitman	Aye
Sandra Worcester	Aye
Andy Vaughan	Aye
Ben Dymond	Aye

Todd Wood	Aye
James Bauerle	Aye

The motion passed, and the board entered into executive session at 6:23 pm.

The board entered the Regular Session meeting at 7:08 p.m.

6. Budget and Financials

A representative from ADI will share financials and other budget updates. This includes the FY26 Proposed Budget.

Presentation, discussion, and possible action.

Hannah Moody and Claudina Douglas, representatives from ADI, shared financials and other budget updates, including the FY26 Proposed Budget.

7. Development of Board Norms and Training Opportunities

The board will have a discussion of norms to guide collaboration and discussion during board meetings.

Discussion, no action needed.

The board discussed scheduling a Summer Retreat to include the topic of Board Norms.

8. Board Member Committees

The board will review specific roles of board members

Presentation, discussion, and possible action.

The board discussed scheduling a Summer Retreat to include the topic of Board Member Committees.

9. FY26 Camp Colton

Whitney Owens will present on the potential 6th-grade field trip to Camp Colton in September. 22-25.

Presentation, discussion, and possible action.

Whitney Owens presented a potential 6th-grade field trip to Camp Colton on September 22-25, 2025.

Sandra Worcester motioned to approve the Camp Colton September 22-25, 2025, 6th-grade field trip.

Ben Dymond seconded the motion.

Kyler Kuehn, Ph.D.	Aye
Shaynna Pitman	Aye

Sandra Worcester	Aye
Andy Vaughan	Aye
Ben Dymond	Aye
Todd Wood	Aye
James Bauerle	Aye

The motion passed.

10. Enrollment Update

Whitney Owens will present an enrollment update for the current year and likely enrollment for FY26

Presentation, discussion, no action needed.

Whitney Owens presented an enrollment update for the current year and likely enrollment for FY26. The current enrollment is 162, and the projected FY 26 enrollment is 173.

11. Public Comment (3 mins per/person, total of 30 mins time allotment)

No public comments.

12. Date and Time of Next Board Meeting

Discussion and possible action to set the date and time of the next board meeting.

The board is scheduled to meet on May 27, 2025, at 8:00 a.m. to approve the FY26 Budget.

The board is scheduled to meet on June 16, 2025, at 3:30 p.m. to adopt the FY 26 Budget.

The board is scheduled to meet on July 1, 2025, for a Mini Strategic Planning Retreat.

14. Adjournment: *The meeting was adjourned at 8:08 p.m.*