

## **Flagstaff Montessori**

Regular Governing Board Meeting

Address: 850 N Locust St. Flagstaff, Arizona 86001

Date: Tuesday February 11, 2025 at 6:00pm

Location: B3 Classroom

Google Meet joining info:

Video call link: <https://meet.google.com/rux-vkxg-acd> Board Meeting

Or dial: (US) +1 414-439-0590 PIN: 317 892 156#

Pursuant to Arizona Revised Statutes (A.R.S. 38-431.02) notice is hereby given to the members of the State Board for Charter Schools Governing Board, the Arizona State Board of Education, and the General Public, that the Governing Board of Flagstaff Montessori will hold a regular meeting open to the public as stated below at Flagstaff Montessori Switzer Campus at 850 N Locust St. Flagstaff, Arizona 86001. The Governing Board reserves the right to change the order of any items on the agenda, with the exception of any public hearing. One or more members of the Governing Board may participate in the meeting by telephonic communications. If noted on the agenda below, the Board may go into Executive Session, which will not be open to the public. However, all Board decisions will be made in an open public meeting. Persons with a disability may request reasonable accommodations by contacting the school at (928) 226-1212. Requests should be made as early as possible to allow time to arrange the accommodation.

Dated and posted: Monday, February 10, 2025 at 4:00pm

**Public Comment:** The Governing Board values input from teachers, parents, and students at its meetings. Agenda Item: "Public Comment" provides an opportunity for the Board to receive information or inquiries regarding items not on the agenda. The Arizona Open Meeting law permits the public to ask questions about non-agenda items, but the Board may not discuss or take action on an item not on the posted agenda. "Public Comment" regularly occurs at the end of each regular Board meeting. In order to address the Board during the Public Comment, community members should complete a Public Comment form and give it to the Secretary of the Board prior to the start of the meeting.

**Public Comment on Agenda Items:** Input from members of the public on an issue under discussion will be considered at the conclusion of the Board's deliberation of each agenda item and before a vote is taken on that item. Visitors who wish to address the Board on an item that is on the agenda should complete a Public Comment form and give the form to the Secretary to the Board before the vote on that item so that the Board knows you wish to express an opinion on that agenda item.

**Meeting Etiquette:** Comments are limited to 3 minutes per item and 3 agenda items per meeting, including Public Comment. If you are with a group, please designate a spokesperson. Please turn off cell phones during the Board Meeting. Courteous behavior is expected, and inappropriate behavior with regard to the Board, Flagstaff Montessori staff, or other meeting attendees is subject to forfeiture of allotted time to speak.

## AGENDA

### **1. Call to Order**

### **2. Roll Call of Members**

Kyler Kuehn, Ph.D  
Beya Thayer  
Shaynna Pitman  
Sandra Worcester  
Andy Vaughan

### **3. Approval of Previous Board meeting Minutes**

The board will review the January Regular Session board meeting minutes prepared by Sandra Worcester, Secretary of the board.

### **4. Approval of Board Retreat Minutes**

The board will review the January 17, 2025 Board Retreat meeting minutes prepared by Sandra Worcester, Secretary of the board.

### **5. General Celebrations**

Whitney Owens and other MSF staff will present celebrations and other general updates.  
No action needed

### **6. Current Budget and Financials**

A representative from ADI will share financials and other budget updates.  
Presentation, discussion, and possible action

### **7. Policy Review**

The board will review the following policies: Procurement, Suspension & Debarment, Conflict of Interest, Travel, Time and Effort, Asset Management, and IT User Access  
Presentation, discussion, and possible action

### **8. Board Retreat Follow Up and Future Training Opportunities**

The board will discuss next steps from the board retreat and future training opportunities.  
Discussion, no action needed

### **9. Middle School Field Trip**

Carly Trotter will present information on the Middle School field trip to CampWay scheduled for Monday, May 12th-Wednesday, May 14th  
Presentation, discussion, and possible action

### **10. Optional Activity Fee Approval**

Whitney Owens will present on the optional \$90 activity fee for extracurricular activities including field trips.

### **11. MSF Behavior Ladder**

Whitney Owens will present the MSF Behavior Ladder for Board approval

Presentation, discussion, and possible action

**12. FY26 Calendar Approval**

Whitney Owens will present the proposed FY26 Calendar for Board approval.  
Presentation, discussion, and possible action

**13. FY26 Salary Schedule**

Whitney Owens will present the proposed FY26 Salary Schedule for Board approval.  
Presentation, discussion, and possible action

**14. Social Media Report**

Whitney Owens will share the recent social media report.  
Discussion, no action needed

**15. Enrollment Update**

Whitney Owens will present an enrollment update  
Presentation, discussion, no action needed

**16. Presentations from Potential Board Members**

The Board will hear presentations from Board Member applicants (5 minutes each).  
The applicants are Nick Bilyk, Todd Wood, Bryce Doty, Ben Dymond, and James Bauerle.  
Presentation and discussion

**17. Public Comment (3 mins per/person, total of 30 mins time allotment)**

**18. Executive Session- Potential Board Member Discussion, Update on Acquisition of Private Preschool Program, FY26 Head of School Personnel Discussion**

Per ARS38-431.03 the Board may vote to enter into executive session to discuss consideration of potential board members. Discussion

Per ARS38-431.03 the Board may vote to enter into executive session to discuss the purchase, sale, or lease of real property.

Per ARS38-43.03 the Board may vote to enter into executive session to discuss personnel matters.

**19. Election of New Board Members**

The board will potentially vote on the appointment of new board members  
Discussion and potential action

**20. Date and Time of Next Board Meeting**

Discussion and possible action to set the date and time of the next board meeting.

**21. Adjournment**

