

Flagstaff Montessori

Regular Governing Board Meeting

Address: 850 N Locust St. Flagstaff, Arizona 86001

Date: Tuesday, August 13, 2024 at 6:00pm

Location: B3 Classroom

Google Meet joining info:

Video call link: <https://meet.google.com/rux-vkxg-acd> Board Meeting

Or dial: (US) +1 414-439-0590 PIN: 317 892 156#

Minutes

Pursuant to Arizona Revised Statutes (A.R.S. 38-431.02) notice is hereby given to the members of the State Board for Charter Schools Governing Board, the Arizona State Board of Education, and the General Public, that the Governing Board of Flagstaff Montessori will hold a regular meeting open to the public as stated below at Flagstaff Montessori Switzer Campus at 850 N Locust St. Flagstaff, Arizona 86001. The Governing Board reserves the right to change the order of any items on the agenda, with the exception of any public hearing. One or more members of the Governing Board may participate in the meeting by telephonic communications. If noted on the agenda below, the Board may go into Executive Session, which will not be open to the public. However, all Board decisions will be made in an open public meeting. Persons with a disability may request reasonable accommodations by contacting the school at (928) 226-1212. Requests should be made as early as possible to allow time to arrange the accommodation.

Dated and posted: Monday, August 12, 2024 at 4:00pm

Public Comment: The Governing Board values input from teachers, parents, and students at its meetings. Agenda Item: "Public Comment" provides an opportunity for the Board to receive information or inquiries regarding items not on the agenda. The Arizona Open Meeting law permits the public to ask questions about non-agenda items, but the Board may not discuss or take action on an item not on the posted agenda. "Public Comment" regularly occurs at the end of each regular Board meeting. In order to address the Board during the Public Comment, community members should complete a Public Comment form and give it to the Secretary of the Board prior to the start of the meeting.

Public Comment on Agenda Items: Input from members of the public on an issue under discussion will be considered at the conclusion of the Board's deliberation of each agenda item and before a vote is taken on that item. Visitors who wish to address the Board on an item that is on the agenda should complete a Public Comment form and give the form to the Secretary to the Board before the vote on that item so that the Board knows you wish to express an opinion on that agenda item.

Meeting Etiquette: Comments are limited to 3 minutes per item and 3 agenda items per meeting, including Public Comment. If you are with a group, please designate a spokesperson. Please turn off cell phones during the Board Meeting. Courteous behavior is expected, and inappropriate behavior with regard to the Board, Flagstaff Montessori staff, or other meeting attendees is subject to forfeiture of allotted time to speak.

AGENDA

1. Call to Order

The meeting was called to order at 6:05 pm.

2. Roll Call of Members

Kyler Kuehn, Ph.D
Beya Thayer
Shaynna Pitman
Sandra Worcester
Andy Vaughan

Kyler Keuhn, Ph.D	Present
Beya Thayer	Present
Shaynna Pitman	Present
Sandra Worcester	Present
Andy Vaughan	Present

3. Approval of Previous Board meeting Minutes

The board will review the 06.24.2024 Regular Session and 07.09.2024 Special Session board meeting minutes prepared by Sandra Worcester, Secretary of the board. Discussion, and possible action

*The board reviewed the 06.24.2024 Regular Session and 07.09.2024 Special Session board meeting minutes.
Beya Thayer motioned to accept the minutes of the 06.24.2024 meeting. Shaynna Pitman seconded.*

Kyler Keuhn, Ph.D	Aye
Beya Thayer	Aye
Shaynna Pitman	Aye
Sandra Worcester	Aye
Andy Vaughan	Aye

Motion passed.

Changes to the 07.09.2024 meeting minutes reflected Shaynna Pitman attending via Google Meets, and Sandra Worcester attending in person.

Sandra Worcester motioned to approve the minutes as amended. Beya Thayer seconded.

Kyler Keuhn, Ph.D	Aye
Beya Thayer	Aye
Shaynna Pitman	Aye
Sandra Worcester	Aye
Andy Vaughan	Aye

Motion passed.

4. General Celebrations

Whitney Owens and other MSF staff will present celebrations and other general updates. No action needed.

Whitney presented the following updates:

August 1 and 2 Professional Development included:

- *Welcome Days Theme “A Record Year”*
- *MSF “Portrait of a Graduate”*
- *Trauma-Informed Practices*
- *Essential elements*
- *Neurodivergent affirming practices in schools (County Education Services).*

- *Critical Concepts and Learning Progress Scales are being developed to measure curricular skills and student progress.*

This year the Switzer campus welcomes Franklin, a facility dog that will visit with handlers on Wednesdays.

School Wellness Wheel: a framework for creating healing spaces will be included in a One School approach.

Whitney and Board President Kyler Keuhn met with the retiring director of Lowell Observatory, who provided a wealth of information and advice that will be continued in long-term vision planning.

5. Potential Change in Relationship with Private Program Update

Whitney Owens and Andy Vaughan will share updates on the change in the relationship process. This update will include the progress on the Opinion of Value, mock budget for the primary program, staff feedback, and more.

Presentation, discussion, and potential action

Whitney Owens and Andy Vaughan shared updates on the change in the relationship process.

- *Opinion of value: Peggy Marsh, consultant, is working with MSF to develop a valuation of the current program.*
- *Andy, Whitney, and Bethany prepared a mock budget.*
- *Meeting with MSF lawyer.*

Next Steps:

- *Continue with Opinion of Value with Peggy Marsh.*
- *Reschedule the Meeting with the MSF Lawyer to prepare the offer.*

6. MSF Strategic Plan Update

Whitney Owens will share the MSF Strategic Plan.

Presentation and discussion

Whitney Owens shared the MSF FY25 Strategic Plan.

7. Second Read Policy Advisory 787

The board will review the policy advisory for policy IJNDB-Use of Technology Resources in Instruction

Discussion and possible action

The board reviewed the policy advisory for policy IJNDB-Use of Technology Resources in Instruction.

Andy Vaughan motioned to adopt policy changes in IJNDB-Use of Technology Resources in Instruction.

Beta Thayer seconded.

Kyler Keuhn, Ph.D	Aye
Beya Thayer	Aye
Shaynna Pitman	Aye
Sandra Worcester	Aye
Andy Vaughan	Aye

Motion passed.

8. First Read Policy Advisories

- 788-ACA — Sexual Harassment
- 789-ACAA — Title IX Sex Discrimination
- 791-JII — Student Concerns, Complaints, and Grievances
- 793-GCF — Professional Staff Hiring
- 795-IHA — Basic Instructional Program
- 799-Policy JHDdecision-making Exemptions from School Attendance

Discussion and possible action

The board conducted a First Read of Policy Advisories

- 788-ACA — Sexual Harassment
- 789-ACAA — Title IX Sex Discrimination
- 791-JII — Student Concerns, Complaints, and Grievances
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9. Review of HOS Evaluation Tool and Steps

Whitney Owens and the board will review the evaluation tool and steps

Presentation and discussion

*Whitney Owens and the board reviewed the evaluation tool and steps.
Whitney will present her self-evaluation and professional goals for FY
24-25 at the next regularly scheduled board meeting.*

10. Enrollment Update

Whitney Owens will present an enrollment update
Presentation, discussion, no action needed

Whitney Owens presented an enrollment update. Current enrollment is 168.5.

11. Public Comment (3 mins per/person, total of 30 mins time allotment)

No public comments.

12. Date and Time of Next Board Meeting

Discussion and possible action to set the date and time of the next board
meeting.

The date of the next regular board meeting is September 10, 2024.

13. Adjournment

Meeting was adjourned at 7:19 pm.