

## **Montessori Assistant Toddler Teacher**

We are currently accepting applications for a full time assistant teaching position at the Montessori School of Flagstaff Sunnyside Campus. Qualified applicants should be enthusiastic about learning the Montessori Method while working in a professional education setting. The position works with students aged 18 months through 3 years old.

Our campus serves a close-knit community of teachers, families, and children deserving of professionalism and dedication. Interested applicant should be a reliable person, who enjoys working closely with children and teachers and can take direction well.

**This position requires a set Monday-Friday, 8:30 - 4:30 or 9:30 - 5:30 schedule. Applicants must be able to commit to a contractual school year, starting July 30, 2024 and ending May 23, 2025.**

### **Required Experience:**

- **You must have some childcare experience on your resume to be considered for this position.**
- **Fingerprint Clearance Card and CPR First Aid Certification required prior to the first day of employment**

### **Preferred Experience:**

- 1-2 years experience working in a preschool, educational setting, or childcare.
- Some prior interest or understanding of the Montessori Method

### **Job Responsibilities:**

- Applicants should be able to lift small children, and expect to be on their feet for most of the day.
- Caring for children ages 18 months through 3 years old, including supporting children with toilet learning and bathroom accidents.
- General consistent cleaning throughout the school, throughout the day.
- Classroom management throughout the school day, assisting during transition times, stepping in for teachers for breaks and lunches, monitoring lunch/recess/nap, completing a set list of chores each day, and helping with our aftercare program.
- The assistant teacher must have an ability to adapt and be flexible in day-to-day duty changes as needed by teachers and staff, as well as an openness to learn and take directions in the moment.

- Applicants should have the natural patience to keep up with high energy young children, including the ability to give numerous gentle reminders, and to respect and follow the child.
- Please note specific experience being with young children ages 18 months through 3 years old. Please also be sure to include a letter of interest and resume.

**Benefits:**

- Retirement and health benefits available to full-time staff members (>30hr/wk.)
- Paid 45 minute lunch break
- We consider existing employees when promotions or new openings become available at any of our four campuses
- Optional summer contracts available

**Compensation:**

- All teachers sign 10-month school-year contracts with either hourly or salaried compensation
- Full-time assistant teacher salaries start at \$28,350, with higher compensation available based on education, certifications, and experience.

Please visit our website [www.flagmontessori.com](http://www.flagmontessori.com) for more information about our school.

## **Montessori Assistant Preschool Teacher**

We are currently accepting applications from candidates for assistant teacher positions for the 24-25 school year at the Montessori School of Flagstaff Sunnyside Campus. Qualified applicants should be enthusiastic about learning the Montessori Method while working in a professional education setting. The position works with students aged 3 through 6 years old.

Our campus serves a close-knit community of teachers, families, and children deserving of professionalism and dedication. Interested applicant should be a reliable person, who enjoys working closely with children and teachers and can take direction well.

**This position requires a consistent Monday-Friday, 7:30am - 3:30pm schedule. Applicants must be able to commit to a contractual school year, starting July 30, 2024 and ending May 23, 2025.**

### **Required Experience:**

- You must have some childcare experience on your resume to be considered for this position.
- Fingerprint Clearance Card and CPR First Aid Certification required prior to the first day of employment

### **Preferred Experience:**

- 1-2 years experience working in a preschool, educational setting, or childcare.
- Some prior interest or understanding of the Montessori Method

### **Job Responsibilities:**

- Applicants should be able to lift small children, and expect to be on their feet for most of the day.
- Caring for children, including supporting children with bathroom accidents.
- General consistent cleaning throughout the school, throughout the day.
- Classroom management throughout the school day, assisting during transition times, monitoring lunch/recess/nap, leading large group activities and instruction, and completing a set list of chores each day.
- The assistant teacher must have an ability to adapt and be flexible in day-to-day duty changes as needed by teachers and staff, as well as an openness to learn and take directions in the moment.
- Applicants should have the natural patience to keep up with high energy young children, including the ability to give numerous gentle reminders, and to respect and follow the child.
- Please note specific experience being with children ages 3 through 6 years old. Please also be sure to include a letter of interest and resume.

**Benefits:**

- Retirement and health benefits available to full-time staff members (>30hr/wk.)
- Paid 45 minute lunch break
- We consider existing employees when promotions or new openings become available at any of our four campuses
- Optional summer contracts available

**Compensation:**

- All teachers sign 10-month school-year contracts with either hourly or salaried compensation
- Full-time assistant teacher salaries start at \$28,350, with higher compensation available based on education, certifications, and experience.

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