

## **Flagstaff Montessori**

Regular Governing Board Meeting

Address: 850 N Locust St. Flagstaff, Arizona 86001

Date: Tuesday, February 13, 2024 at 6:00pm

Location: B3 Classroom

Google Meet joining info:

Video call link: <https://meet.google.com/rux-vkxg-acd> Board Meeting

Or dial: (US) +1 414-439-0590 PIN: 317 892 156#

Pursuant to Arizona Revised Statutes (A.R.S. 38-431.02) notice is hereby given to the members of the State Board for Charter Schools Governing Board, the Arizona State Board of Education, and the General Public, that the Governing Board of Flagstaff Montessori will hold a regular meeting open to the public as stated below at Flagstaff Montessori Switzer Campus at 850 N Locust St. Flagstaff, Arizona 86001. The Governing Board reserves the right to change the order of any items on the agenda, with the exception of any public hearing. One or more members of the Governing Board may participate in the meeting by telephonic communications. If noted on the agenda below, the Board may go into Executive Session, which will not be open to the public. However, all Board decisions will be made in an open public meeting. Persons with a disability may request reasonable accommodations by contacting the school at (928) 226-1212. Requests should be made as early as possible to allow time to arrange the accommodation.

Dated and posted: February 12, 2024 at 4:00pm

**Public Comment:** The Governing Board values input from teachers, parents, and students at its meetings. Agenda Item: "Public Comment" provides an opportunity for the Board to receive information or inquiries regarding items not on the agenda. The Arizona Open Meeting law permits the public to ask questions about non-agenda items, but the Board may not discuss or take action on an item not on the posted agenda. "Public Comment" regularly occurs at the end of each regular Board meeting. In order to address the Board during the Public Comment, community members should complete a Public Comment form and give it to the Secretary of the Board prior to the start of the meeting.

**Public Comment on Agenda Items:** Input from members of the public on an issue under discussion will be considered at the conclusion of the Board's deliberation of each agenda item and before a vote is taken on that item. Visitors who wish to address the Board on an item that is on the agenda should complete a Public Comment form and give the form to the Secretary to the Board before the vote on that item so that the Board knows you wish to express an opinion on that agenda item.

**Meeting Etiquette:** Comments are limited to 3 minutes per item and 3 agenda items per meeting, including Public Comment. If you are with a group, please designate a spokesperson. Please turn off cell phones during the Board Meeting. Courteous behavior is expected, and inappropriate behavior with regard to the Board, Flagstaff Montessori staff, or other meeting attendees is subject to forfeiture of allotted time to speak.

## AGENDA

### 1. Call to Order

### 2. Roll Call of Members

Sara Clancey, Ph.D

Kyler Kuehn, Ph.D

Beya Thayer

Andy Vaughan

### 3. Approval of previous board meeting minutes

The board will review the 01/09/2024 board meeting minutes prepared by Sara Clancey, Secretary of the board.

Presentation, discussion, and possible action

### 4. Celebrations and General Updates

Whitney Owens will present celebrations and general updates.

Presentation and discussion. No action needed

### 5. Financial Updates

Claudina Douglas and/or an employee from ADI, and Whitney Owens will share financial updates this may include monthly financials and use of tax credit money.

Presentation and discussion, and possible action

### 6. Easement Proposal

Real Estate Broker, Brandon Richards and/or their business partner will present on the proposed easement and answer any questions from the Board.

Presentation, discussion, and possible action

### 7. Executive Session-Easement Proposal

Per ARS38-431.03 the Board may vote to enter into executive session to discuss the easement proposal.

Discussion

### 8. Discing4Kids Tax Credit

Whitney Owens and/or Nicole Burkhardt will present on Discing4Kids as an afterschool program for Switzer students. This is tax credit eligible and needs board approval to use tax credit funds to cover the cost.

Presentation, discussion, and possible action

### 9. Field Trip Buses and Fees Tax Credit

Whitney Owens will present on upcoming field trips and the potential use of tax credit money to cover fees and bus costs. These are tax credit eligible and need board approval to use tax credit funds to cover the costs.

Presentation, discussion, and possible action

**10. Fiscal Year 2025 Calendar**

Whitney Owens will present the FY25 draft calendar for board approval.  
Presentation, discussion, and possible action

**11. Salary Schedule**

Whitney Owens will share feedback from employees regarding the salary schedule.  
Presentation and discussion

**12. Potential Board Member Presentations**

Shaynna Wardlow and Sandra Worcester will each give a presentation as potential new board members. Board Members will ask questions and engage in discussion.  
Presentation, discussion, and possible action

**13. Executive Session**

Per ARS38-431.03 the Board may vote to enter into executive session to discuss consideration of potential board members.  
Discussion

**14. Election of Board Member(s)**

The Board will potentially vote on the appointment of new board member(s)  
Discussion and possible action

**15. Social Media Update**

Whitney Owens will present a social media update  
Presentation, discussion, no action needed

**16. Enrollment Update**

Whitney Owens will present an enrollment update  
Presentation, discussion, no action needed

**17. Date and Time of Next Board Meeting**

Discussion and possible action to set the date and time of the next board meeting.

**18. Public Comment (3 mins per/person, total of 30 mins time allotment)**

**19. Adjournment**