

## **Flagstaff Montessori**

Regular Governing Board Meeting

Address: 850 N Locust St. Flagstaff, Arizona 86001

Date: Tuesday, September 12, 2023 at 6:00pm

Location: B3 Classroom

Google Meet joining info:

Video call link: <https://meet.google.com/rux-vkxg-acd> Board Meeting

Or dial: (US) +1 414-439-0590 PIN: 317 892 156#

Pursuant to Arizona Revised Statutes (A.R.S. 38-431.02) notice is hereby given to the members of the State Board for Charter Schools Governing Board, the Arizona State Board of Education, and the General Public, that the Governing Board of Flagstaff Montessori will hold a regular meeting open to the public as stated below at Flagstaff Montessori Switzer Campus at 850 N Locust St. Flagstaff, Arizona 86001. The Governing Board reserves the right to change the order of any items on the agenda, with the exception of any public hearing. One or more members of the Governing Board may participate in the meeting by telephonic communications. If noted on the agenda below, the Board may go into Executive Session, which will not be open to the public. However, all Board decisions will be made in an open public meeting. Persons with a disability may request reasonable accommodations by contacting the school at (928) 226-1212. Requests should be made as early as possible to allow time to arrange the accommodation.

Dated and posted: September 11, 2023 at 11:00am

**Public Comment:** The Governing Board values input from teachers, parents, and students at its meetings. Agenda Item: "Public Comment" provides an opportunity for the Board to receive information or inquiries regarding items not on the agenda. The Arizona Open Meeting law permits the public to ask questions about non-agenda items, but the Board may not discuss or take action on an item not on the posted agenda. "Public Comment" regularly occurs at the end of each regular Board meeting. In order to address the Board during the Public Comment, community members should complete a Public Comment form and give it to the Secretary of the Board prior to the start of the meeting.

**Public Comment on Agenda Items:** Input from members of the public on an issue under discussion will be considered at the conclusion of the Board's deliberation of each agenda item and before a vote is taken on that item. Visitors who wish to address the Board on an item that is on the agenda should complete a Public Comment form and give the form to the Secretary to the Board before the vote on that item so that the Board knows you wish to express an opinion on that agenda item.

**Meeting Etiquette:** Comments are limited to 3 minutes per item and 3 agenda items per meeting, including Public Comment. If you are with a group, please designate a spokesperson. Please turn off cell phones during the Board Meeting. Courteous behavior is expected, and inappropriate behavior with regard to the Board, Flagstaff Montessori staff, or other meeting attendees is subject to forfeiture of allotted time to speak.

## AGENDA

### **1. Call to Order**

### **2. Roll Call of Members**

Sara Clancey, Ph.D

Kyler Kuehn, Ph.D

Dr. Anne Newland

Beya Thayer

Andy Vaughan

### **3. Approval of previous board meeting minutes**

The board will review the 8/8/23 board meeting minutes prepared by Andrew Vaughan, secretary of the board.

Presentation, discussion, and possible action to accept the previous board meeting minutes

### **4. Celebrations and General Updates**

Whitney Owens will present celebrations and general updates.

Presentation and discussion. No action needed

### **5. Financial Updates**

Whitney Owens will share budget updates including information on the potential IRS audit and large donation to the middle school.

Presentation and discussion. No action needed

### **6. Eric Alexander as Chase Account Signer**

Eric Alexander remains as a signer on the Flagstaff Montessori Chase Bank account. Board will discuss possibly removing Eric Alexander as a signer on this account.

Discussion and possible action

### **7. Teaching Strategies Gold as Kindergarten Entry Assessment**

Whitney Owens to present on use of TSG as the Flagstaff Montessori KEA tool.

Presentation, discussion, and possible action

### **8. New Board Member Process**

Whitney Owens will facilitate discussion around the process for replacing board members.

Discussion and possible action.

### **9. Board Member Term Update**

Beya Thayer and Whitney Owens to present current bylaw board member term, and propose an increase from one year to three year terms.

Presentation, discussion, and possible action

### **10. Marketing Plan Discussion**

The board and the HOS will discuss potential marketing steps.

Discussion. No action needed

**11. Head of School Goal Setting**

Whitney Owens and the Board will discuss Head of School goals for FY24.  
Presentation, discussion, no action needed

**12. Strategic Planning Update**

Whitney Owens will share an update on strategic planning.  
Presentation, discussion, no action needed

**13. Enrollment Update**

Whitney Owens will present an enrollment update  
Presentation, discussion, no action needed

**14. Date and Time of Next Board Meeting**

Discussion and possible action to set the date and time of the next board meeting.

**15. Public Comment (3 mins per/person, total of 30 mins time allotment)**

**16. Adjournment**