

Flagstaff Montessori
Regular Governing Board Meeting
Address: 850 N Locust St. Flagstaff, Arizona 86001
Date: Monday, August 8, 2023 at 6:00PM
Location: B3 Classroom

Google Meet joining info:
Video call link: <https://meet.google.com/fcg-gomr-gxk>
Or dial: (US) +1 513-666-7237 PIN: 419 300 397#

1. Call to Order: Ms Beya Thayer called the meeting to order at 6:04pm

2. Roll Call of Members

Andy Vaughan took roll.

Sara Clancey, Ph.D - not present
Kyler Kuehn, Ph.D - present
Dr. Anne Newland - present- Virtual
Beya Thayer - present
Andy Vaughan - present

Quorum Requirement met. 4 members present.

Administrator in Attendance: Whitney Owens, Nicole Burkhardt

Others in Attendance:

Blair Denmark

3. Approval of previous board meeting minutes

The board reviewed the 6/13/23 and 6/26/23 board meeting minutes prepared by Sara Clancey, secretary of the board.

Motion to approve the 6/13/23 and 6/26/23 board meeting minutes as presented	Dr. Anne Newland
Seconded	Dr. Kyler Kuehn
Dr. Kyler Kuehn	aye
Dr. Anne Newland	aye
Ms. Beya Thayer	aye
Mr. Andy Vaughan	aye

4. Celebrations and General Updates

Whitney Owens presented celebrations and general updates. Presentation and discussion. No action needed
Celebrations for beginning of the year and the staff welcome day. All seem energized for the new year

5. Budget Updates

Whitney Owens shared budget updates including information on the June payment. Presentation and discussion. No action needed
June payment from ADI is delayed due to a data transfer error. The reconciliation for this money is expected in September. Whitney and Kevin have added in additional checks to help keep this mistake from happening again.

6. Intervention Curriculum Approval

Whitney Owens and Blair Denmark presented intervention curriculum options, including presentation specifically of the 95% Group Intervention Curriculum. Presentation and discussion.

Blair Denmark shared the process for selection of the 95% group intervention curriculum. Many other curriculums were considered. The 95% curriculum was selected because it is comprehensive, multisensory, can work as a SPED curriculum, and more.

Motion to adopt the 95% Group Intervention Curriculum as presented	Ms. Beya Thayer
Seconded	Dr. Kyler Kuehn
Dr. Kyler Kuehn	aye
Dr. Anne Newland	aye
Ms. Beya Thayer	aye
Mr. Andy Vaughan	aye

7. Head of School Evaluation Plan

Whitney Owens shared the Arizona School Board Association evaluation tool, self-evaluation, and reviewed the plan for using this tool during the FY24 school year. Plan for the board to review the documents and discuss the goal setting in the September board meeting. Presentation, discussion, no action needed

Whitney Owens shared the self evaluation, noting Domain 2 as a strength , and Domain 3 as an area for growth. The board will review the evaluation toolkit and Whitney’s self assessment before the September meeting, so that goals can be set.

8. Strategic Planning Update

Whitney Owens shared an update on strategic planning, including results for staff and family surveys. Presentation, discussion, no action needed

Whitney shared an update on the strategic plan, including the formulation of collaborative teams.

9. Enrollment Update

Whitney Owens presented an enrollment update
Presentation, discussion, no action needed

Whitney Owens highlighted that enrollment is up from last school year. The board discussed ways to promote the work of MSF in order to further increase enrollment.

10. Date and Time of Next Board Meeting

Next board meeting was set to September 12 at 6:00pm

11. Public Comment (3 mins per/person, total of 30 mins time allotment)

No public comments

12. Adjournment

Ms. Beya Thayer adjourned the meeting at 7:12pm