

## Flagstaff Montessori

Regular Governing Board Meeting

Address: 850 N Locust St. Flagstaff, Arizona 86001

Date: Tuesday, February 14th at 6:00 PM

Location: ONLINE

Virtual Link:

Video call link: <https://meet.google.com/rux-vkxg-acd>

Or dial: (US) +1 414-439-0590 PIN: 317 892 156#

Pursuant to Arizona Revised Statutes (A.R.S. 38-431.02) notice is hereby given to the members of the State Board for Charter Schools Governing Board, the Arizona State Board of Education, and the General Public, that the Governing Board of Flagstaff Montessori will hold a regular meeting open to the public as stated below at Flagstaff Montessori Switzer Campus at 850 N Locust St. Flagstaff, Arizona 86001. The Governing Board reserves the right to change the order of any items on the agenda, with the exception of any public hearing. One or more members of the Governing Board may participate in the meeting by telephonic communications. If noted on the agenda below, the Board may go into Executive Session, which will not be open to the public. However, all Board decisions will be made in an open public meeting. Persons with a disability may request reasonable accommodations by contacting the school at (928) 226-1212. Requests should be made as early as possible to allow time to arrange the accommodation.

Dated and posted: February 13, 2023 at 3:30pm

**Public Comment:** The Governing Board values input from teachers, parents, and students at its meetings. Agenda Item: "Public Comment" provides an opportunity for the Board to receive information or inquiries regarding items not on the agenda. The Arizona Open Meeting law permits the public to ask questions about non-agenda items, but the Board may not discuss or take action on an item not on the posted agenda. "Public Comment" regularly occurs at the end of each regular Board meeting. In order to address the Board during the Public Comment, community members should complete a Public Comment form and give it to the Secretary of the Board prior to the start of the meeting.

**Public Comment on Agenda Items:** Input from members of the public on an issue under discussion will be considered at the conclusion of the Board's deliberation of each agenda item and before a vote is taken on that item. Visitors who wish to address the Board on an item that is on the agenda should complete a Public Comment form and give the form to the Secretary to the Board before the vote on that item so that the Board knows you wish to express an opinion on that agenda item.

**Meeting Etiquette:** Comments are limited to 3 minutes per item and 3 agenda items per meeting, including Public Comment. If you are with a group, please designate a spokesperson. Please turn off cell phones during the Board Meeting. Courteous behavior is expected, and inappropriate behavior with regard to the Board, Flagstaff Montessori staff, or other meeting attendees is subject to forfeiture of allotted time to speak.

# AGENDA

## **1. Call to Order**

## **2. Roll Call of Members**

Sara Clancey, Ph.D

Kyler Kuehn, Ph.D

Dr. Anne Newland

Beya Thayer

Andy Vaughan

## **3. Approval of previous board meeting minutes**

The board will review the 01/10/23 board meeting minutes prepared by Sara Clancey, Secretary of the board

Presentation, discussion, and possible action to accept the previous board meeting minutes

## **4. Celebrations**

Whitney Owens to present school celebrations

Presentation, discussion, no action needed

## **5. Financials Update**

Claudina Douglas will present to answer questions on current financial report

Presentation, discussion, no action needed

## **6. Paid Leave Policy**

Whitney Owens will present revised paid leave policy

Presentation, discussion, and possible action

## **7. Switzer Roof Replacement**

Whitney Owens will present a proposed agreement for Switzer roof replacement between Flagstaff Montessori and Eric Alexander.

Presentation, discussion, and possible action

## **8. Switzer Facia Replacement**

Whitney Owens will present an estimate for facia replacement at Switzer

Presentation, discussion, and possible action

## **9. Signature Authority Policy**

Whitney Owens will present current signature authority policy and proposed updates.

Presentation, discussion, and possible action

## **10. Club Fees as Tax Credit Eligible**

Whitney Owens and Nicole Burkhardt will present on club fees and possible Board approval of fees and use of Tax Credit donations to offset fees

Presentation, discussion, and possible action

**11. FY24 Calendar**

Whitney Owens will present two possible options for the FY24 Calendar.  
Presentation, discussion, and possible action

**12. FY24 Salary Schedule**

Whitney Owens will present proposed Charter salary schedule to be used to determine salaries for FY24

Presentation, discussion, and possible action

**13. MSF Community Advisory Committee Formation and Guidance**

Whitney Owens to present on the formation of a MSF Community Advisory Committee and seek guidance from the Board on the direction/purpose of this committee.

Presentation, discussion, no action needed

**14. Sexual Health Committee Interim Report/First Governing Board Review of Public Input**

Whitney Owens to present an interim report from the Sexual Health Committee and share any received public input.

Presentation, discussion, not action needed

**15. Enrollment Update**

Whitney Owens will present an enrollment update

**16. Date and Time of Next Board Meeting**

Discussion and possible action to set the date and time of the next board meeting.

**17. Public Comment (3 mins per/person, total of 30 mins time allotment) 19.**

**Adjournment**